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Civil Engineer

**DISPLAY OF DECORATIVE FLAGS ON
MAXWELL AIR FORCE BASE AND GUNTER ANNEX**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This instruction describes where decorative United States flags are flown during patriotic holidays. Further, it details the time for placing and collecting the flags with respect to each holiday. It applies to 42d Air Base Wing personnel tasked with preparing Maxwell Air Force Base for holiday celebration.

1. General Information. United States flags (commercially procured, all-weather 3' x 5') are displayed on designated streetlight standards in celebration of the following federal holidays and special occasions:

- 1.1. Martin Luther King, Jr.'s Birthday
- 1.2. Presidents' Day
- 1.3. Memorial Day
- 1.4. Independence Day
- 1.5. POW/MIA Day
- 1.6. Community Appreciation Day/Open House
- 1.7. Air Force Birthday
- 1.8. Veteran's Day
- 1.9. Special events as designated by the Commander, 42d Air Base Wing

2. Responsibilities and Procedures.

2.1. The Operations Flight Commander is responsible for assigning personnel to display the flags no earlier than 1 duty day before the event and removing the flags 1 duty day after. In the event of wet weather, the flags may remain displayed until they have dried.

2.2. The Operations Flight Commander installs permanent mounting brackets on the street light standards on the routes designated by the Commander, 42d Air Base Wing. Flags are mounted on selected streetlight standards, 14 feet above ground level.

2.3. On Maxwell AFB, flags are displayed on each streetlight standard on:

2.3.1. Maxwell Boulevard from the Bell Street gate to Arnold Street.

2.3.2. Mitchell Street from Selfridge Street to Maxwell Boulevard.

2.4. On Gunter Annex, flags are displayed on each streetlight standard on Turner Boulevard from the Congressman Dickinson Highway gate to the Dalraida Road gate.

2.5. The Operations Flight Commander is responsible for the storage and maintenance of the flags as well as maintenance of the permanent mounting brackets. When not in use, the flags at Maxwell are stored in the Civil Engineer Facility Maintenance Shop. Those used at Gunter Annex are stored in the Gunter Civil Engineer facility.

2.6. The Commander, 42d Air Base Wing, must approve cancellation of any flag display.

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